

HOME GUARANTY CORPORATION
Updated Annual Procurement Plan
For CY 2015

	Procurement Program/Description	End User	Total		Mode	Source of Fund	Schedule of Each Procurement Activity										
			Qty.	Cost	of Procurement		Pre-Proc Conference	Add/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Compilation
	Goods, Services and Consultancy/Advisory																
1	Printing of Annual Report	Corporate Planning Department		968,000.00	Public Bidding	COB		7.3.15	7.14.15	7.28.15	7.28.15	7.29.15	7.31.15	8.4.15	8.11.15	8.12.15	8.12.15
2	Rice Subsidy	Administrative Department	1,680	5,040,000.00	Negotiated Procurement	COB		11.27.14 5.21.15 8.26.15 12.4.15			5.29.15 9.4.15 12.14.15	6.1.15 9.9.15 12.16.15		2.10.15 6.2.15 9.11.15 12.18.15	2.11.15 6.3.15 9.14.15 12.18.15	2.11.15 6.3.15 9.14.15 12.18.15	2.11.15 6.3.15 9.14.15 12.18.15
3	Corporate Giveaways for CY 2015	Corporate Planning Department		1,200,936.89	Public Bidding	COB		7.3.15	7.14.15	7.28.15	7.28.15	7.29.15	7.31.15	8.4.15	8.11.15	8.12.15	8.12.15
4	Provision of 12 brand new digital Photocopying Machines under Rental Scheme	Administrative Department	12	594,000.00	Public Bidding	COB		10.2.15	10.21.15	11.4.15	11.4.15	11.4.15	11.12.15	11.13.15	11.19.15	11.20.15	11.27.15
5	Comprehensive General Pest Control Treatment of Jade Building	Administrative Department		70,000.00	Small Value Procurement	COB		7.29.15			8.5.15	8.10.15		8.13.15		8.19.15	8.19.15
6	Security Services Head Office	Administrative Department		5,540,001.57	Public Bidding	COB	8.20.14	9.13.14	9.25.14	10.8.14	10.8.14	10.8.14	10.16.14	3.3.15	4.27.15	4.14.15	4.14.15
7	Security Services (Various Projects)	Assets Mgmt. & Disposition Group		20,081,822.40	Public Bidding	COB	8.20.14	9.13.14	9.25.14	10.8.14	10.8.14	10.8.14	10.16.14	3.3.15	4.27.15	4.14.15	4.14.15
8	IT and Other Consultants/Advisors	Management Services Group		5,688,951.74	Public Bidding	COB	2.24.15	3.7.15	3.17.15	3.31.15	3.31.15	4.3.15	4.7.15	4.10.15	4.15.15	4.16.15	4.16.15
9	Internet Services	Management Services Group		864,000.00	Public Bidding	COB		3.7.15	3.17.15	3.31.15	3.31.15	4.3.15	4.7.15	4.10.15	4.15.15	4.16.15	4.21.15
10	Janitorial Services Head Office	Administrative Department		6,253,256.02	Public Bidding	COB	12.10.14	1.12.15	1.27.15	2.10.15	2.10.15	2.10.15	2.11.15	5.21.15	6.26.15	6.25.15	6.25.15
11	Consulting Services for Urban Planner for Old Bilibid Compound	Assets Management Department		5,000,000.00	Public Bidding	COB	2.24.15	3.7.15	3.18.15	4.1.15	4.1.15	4.6.15	4.8.15	4.10.15	4.15.15	4.16.15	4.16.15
12	Public Relations Campaign	Corporate Planning Department															
	Radio Ad Placement																
	AM Radio Placement																
	Radio Ad Production			100,000.00	Small Value Procurement	COB		1.9.15			1.16.15	1.23.15		1.27.15	1.29.15	1.29.15	1.29.15
	Radio Ad Placement			950,000.00	Public Bidding	COB		4.10.15	4.17.15	4.30.15	4.30.15	5.4.15	5.11.15	5.13.15	5.15.15	5.18.15	5.18.15
	FM Radio Placement																
	Radio Ad Production			100,000.00	Small Value Procurement	COB		4.2.15			4.10.15	4.15.15		4.17.15	4.21.15	4.21.15	4.21.15
	Radio Ad Placement			950,000.00	Public Bidding	COB		8.7.15	8.17.15	8.31.15	8.31.15	9.2.15	9.4.15	9.9.15	9.11.15	9.14.15	9.14.15
	Radio Program Sponsorship			500,000.00	Small Value Procurement	COB		10.2.15			10.12.15	10.16.15		10.20.15	10.22.15	10.23.15	10.23.15
	LED Billboard Ad Placement																
	LED Ad Placement																
	LED Ad Production			100,000.00	Small Value Procurement	COB		4.2.15			4.10.15	4.15.15		4.17.15	4.21.15	4.21.15	4.21.15
	LED Ad Placement			1,400,000.00	Public Bidding	COB		8.7.15	8.17.15	8.31.15	8.31.15	9.2.15	9.4.15	9.9.15	9.11.15	9.14.15	9.14.15
	Transit Media Ad Placement																
	Public Passenger Bus Ad Placement			1,400,000.00	Public Bidding	COB		9.4.15	9.15.15	9.29.15	9.29.15	10.2.15	10.5.15	10.8.15	10.14.15	10.15	10.15
	HGC Vehicles Ad Placement			300,000.00	Small Value Procurement	COB		4.2.15			4.10.15	4.15.15		4.17.15	4.21.15	4.21.15	4.21.15
	Website Review and Enhancement			150,000.00	Small Value Procurement	COB		1.9.15			1.16.15	1.23.15		1.27.15	1.29.15	1.29.15	1.29.15
	Online Ad Placement			200,000.00	Small Value Procurement	COB		1.9.15			1.16.15	1.23.15		1.27.15	1.29.15	1.29.15	1.29.15
	Celebrity Endorser			250,000.00	Small Value Procurement	COB		1.9.15			1.16.15	1.23.15		1.27.15	1.29.15	1.29.15	1.29.15
	TV Ad Spot Development and Placement			1,295,000.00	Public Bidding	COB		10.9.15	10.20.15	11.4.15	11.4.15	11.6.15	11.10.15	11.12.15	11.17.15	11.18.15	11.18.15
13	Appraisal of NGC-CEZ	Assets Management Department		100,000.00	Small Value Procurement	COB		2.6.15			2.18.15	2.19.15		2.24.15	2.26.15	2.27.15	2.27.15
14	Catering Service for HGC Charter Day	Corporate Planning Department		120,000.00	Small Value Procurement	COB		3.18.15			3.26.15	3.26.15		3.26.15	3.26.15	3.27.15	3.27.15
15	Resurvey of Lot 2101-B, LME, Sta. Anastacia, Sto. Tomas, Batangas	Assets Management Department		90,400.00	Small Value Procurement	COB		3.19.15			3.27.15	3.31.15		4.3.15	4.7.15	4.8.15	4.8.15
16	Relocation Survey and Monumenting of 8 lots at Woodland Hills, Olongapo City	Assets Management Department		120,000.00	Small Value Procurement	COB		4.8.15			4.16.15	4.21.15		4.23.15	4.24.15	4.27.15	4.27.15

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			Cost				Pre-Proc Conference	Add/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Compilation	Acceptance/Turnover
Common-Use Office Supplies and Equipment	Administrative Department		1,925,137.40		Negotiated Procurement - Agency to Agency	COB	Quarterly purchase at Procurement Service											
Office Equipment	Various units																	
1 Financial Calculator			53,500.00															
2 Bind-o-Matic/Combo Binding Machine			65,000.00															
3 Fax Machine			58,000.00															
4 Digital Recorder/IC Recorder			45,000.00															
5 Scanner			110,000.00															
6 Paper Shredder			65,000.00															
7 Clinical Equipment			100,000.00															
			496,500.00		Small Value Procurement	COB	6.5.15			6.12.15	6.15.15		6.18.15	6.19.15	6.19.15		6.19.15	
Other Equipment																		
Building Maintenance Tools and Equipment	Administrative Department		120,000.00		Small Value Procurement	COB	6.5.15			6.12.15	6.15.15		6.18.15	6.19.15	6.19.15		6.19.15	
Appliances	Various units		144,000.00		Small Value Procurement	COB	6.5.15			6.12.15	6.15.15		6.18.15	6.19.15	6.19.15		6.19.15	
Books	Administrative Department		520,000.00		Public Bidding	COB	7.3.15	7.14.15	7.28.15	7.28.15	7.29.15		8.3.15	8.5.15	8.6.15		8.6.15	
Furniture and Fixtures	Various units		674,600.00		Public Bidding	COB	7.3.15	7.14.15	7.28.15	7.28.15	7.29.15		8.3.15	8.5.15	8.6.15		8.6.15	
Service Vehicles	Administrative Department	3	3,000,000.00		Public Bidding	COB	9.1.15	9.9.15	9.22.15	9.22.15	9.23.15		9.28.15	9.29.15	9.30.15		9.30.15	
Telecommunication																		
Conference & Discussion System	Administrative Department		1,900,000.00		Public Bidding	COB	9.1.15	9.9.15	9.22.15	9.22.15	9.23.15		9.28.15	9.29.15	9.30.15		9.30.15	
Camera and Spare Parts	Corporate Planning Department																	
1 Professional Video Recorder/Accessories			471,000.00															
2 Digital Camera/Camera Accessories			76,000.00															
			547,000.00		Public Bidding	COB	9.1.15	9.9.15	9.22.15	9.22.15	9.23.15		9.28.15	9.29.15	9.30.15		9.30.15	

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					Procurement													
	Aircon/Generators	Administrative Department																
1	Window/Split Type Aircon (10) and Aircon Package			980,585.00	Public Bidding	COB		7.31.15	8.11.15	8.25.15	8.25.15	8.26.15	8.28.15	9.1.15	9.4.15	9.7.15		9.7.15
2	Compressors			2,000,000.00	Public Bidding	COB		7.31.15	8.11.15	8.25.15	8.25.15	8.26.15	8.28.15	9.1.15	9.4.15	9.7.15		9.7.15
3	Generator (Approx. 200 KVA Including installation)			2,500,000.00	Public Bidding	COB		7.31.15	8.11.15	8.25.15	8.25.15	8.26.15	8.28.15	9.1.15	9.4.15	9.7.15		9.7.15
4	Repair/Rewiring of Centralized ACU			93,900.00	Small Value Procurement	COB		9.1.15			9.9.15	9.10.15		9.14.15	9.15.15	9.15.15		9.15.15
5	Repair of Genset			313,600.00	Small Value Procurement	COB								1.22.15	1.23.15	1.23.15		1.23.15
	Total			5,888,085.00														
	Information System Technology	Management Services Department																
1	Software/Hardware			500,000.00	Small Value Procurement	COB		11.4.15			11.12.15	11.13.15		11.17.15	11.18.15	11.19.15		11.19.15
	Blade Servers		2	498,000.00	Small Value Procurement	COB		2.11.15			2.19.15	2.20.15		2.25.15	2.26.15	2.27.15		2.27.15
2	Systems Development			6,000,000.00	Public Bidding	COB	9.22.15	10.3.15	10.13.15	10.27.15	10.27.15	10.28.15	10.30.15	11.3.15	11.5.15	11.6.15		11.6.15
3	System Security/Hardware/Software & Upgrade			800,000.00	Public Bidding	COB		10.3.15	10.13.15	10.27.15	10.27.15	10.28.15	10.30.15	11.3.15	11.5.15	11.6.15		11.6.15
4	Upgrade/Renewal of Licenses																	
	Endpoint Security Software License			355,000.00	Small Value Procurement	COB		10.7.15			10.15.15	10.16.15		10.21.15	10.23.15	10.23.15		10.23.15
	Others - Renewal of Licenses			2,645,000.00	Public Bidding	COB	8.22.15	9.26.15	10.7.15	10.20.15	10.20.15	10.21.15	10.23.15	10.27.15	11.2.15	11.3.15		11.3.15
5	Desktop and Notebook Computers																	
	Notebook			2,220,000.00	Public Bidding	COB		9.26.15	10.7.15	10.20.15	10.20.15	10.21.15	10.23.15	10.27.15	11.2.15	11.3.15		11.3.15
	Desktop			4,135,571.00	Public Bidding	COB												
6	Network Switches WIFI and ePBX																	
	Fiber Optic Internet Connection			300,000.00	Small Value Procurement	COB								1.22.15	1.23.15	1.23.15		1.23.15
	Others - Switches and Other Peripherals			1,700,000.00	Public Bidding	COB		10.3.15	10.13.15	10.27.15	10.27.15	10.28.15	10.30.15	11.3.15	11.5.15	11.6.15		11.6.15
7	Printers			1,000,000.00	Public Bidding	COB		10.3.15	10.13.15	10.27.15	10.27.15	10.28.15	10.30.15	11.3.15	11.5.15	11.6.15		11.6.15
8	Multimedia																	
	Multimedia Projectors		5	498,000.00	Small Value Procurement	COB		5.14.15			5.22.15	5.26.15		5.27.15	5.28.15	5.28.15		5.28.15
9	Computer and Server Peripherals																	
	Uninterruptible Power Supply (UPS)		2	250,000.00	Small Value Procurement	COB		2.11.15			2.19.15	2.20.15		2.25.15	2.26.15	2.27.15		2.27.15
	Others - Switches and Other Peripherals			469,000.00	Small Value Procurement	COB		11.4.15			11.12.15	11.13.15		11.17.15	11.18.15	11.19.15		11.19.15
10	ICT Infrastructure, Machineries & Equipment																	
	Tons Tower Aircon			163,450.00	Small Value Procurement	COB		11.4.15			11.12.15	11.13.15		11.17.15	11.18.15	11.19.15		11.19.15
	3TR Split-type ACU			120,000.00	Small Value Procurement	COB		4.14.15			4.22.15	4.24.15		4.27.15	4.28.15	4.28.15		4.28.15
	Total			21,654,021.00														
	Grand Total			114,547,841.02														

Prepared by:

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