

**HOME GUARANTY CORPORATION
MARKETING & SALES DEPARTMENT
BUYER'S INFORMATION SHEET
(For Individual Bidders)**

1 Bidder's Name:	2 Civil Status: () Single () Separated () Married () Legally Separated	3 Name of Spouse:
4 Birthdate: Age:	5 Residential Address:	6 Provincial Address
7 Telephone	8 Cellphone No.:	9 TIN No.: Community Tax Certificate: No.: _____ Date Issued: _____ Place Issued: _____
10 Email Address:		
11 No. of Children	12 No. of Other Dependents:	
13 Name of Employer:	14 Business Address:	15 Office Telephone No.:
16 FINANCIAL INFORMATION Income Salaries Allowances Commissions Others GROSS MONTHLY INCOME W/holding Tax, HDMF, etc. NET INCOME	<u>Borrower</u>	<u>Spouse</u>
17 Other Sources of Income (use separate sheet if necessary)		
<u>Particulars</u>	<u>Estimated Annual Income</u>	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
18 Bank References		
<u>Name of Bank</u>	<u>Address</u>	<u>Branch</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
19 Certification		
I/We hereby certify that the above data, together with the attached documentary requirements listed below, are true and correct. I/We, likewise authorize the Home Guaranty Corporation to verify the validity of all the information and documents given herein.		
_____	_____	
Signature over Printed Name	Signature of Spouse	
Checklist of Documentary Requirements		
<ul style="list-style-type: none"> • Photocopy 2 valid IDs (Company ID and/or any 2 government issued IDs) • Photocopy of Proof of Income (any 2 of the following): <ul style="list-style-type: none"> a) Latest payslip signed/certified by an authorized personnel b) Certificate of Employment & Compensation c) Latest Income Tax Return duly received by BIR d) Other supporting documents, if any (e.g. Affidavit of Support, Special Power of Attorney, etc.) 		

Note: Bidders who fail to submit/attach the Documentary Requirements on or before the scheduled opening of bids shall be declared non-compliant, hence, ineligible to participate in the bidding.